

**CITY OF GRAFTON
WAYS AND MEANS COMMITTEE
MEETING OF MAY 6, 2019**

The regular meeting of the Ways and Means Committee of the City of Grafton was held in the Council Chambers, City Hall, Grafton, North Dakota at 5:30 p.m. Monday, May 6, 2019.

Chairperson Chris West presided. Members present: Dave Fellman, Don Hutson, Shane Mohn, and Chris Lipsh. Others present: Nick Ziegelmann, Greg Young, Brian Sieben, Mary Stark, Phil Ray, Tony Dumas, Kevin Sevigny, Russ Geddes, Shirley Burns, and Todd Morgan.

LABOR RELATIONS MATTERS

City Administrator Ziegelmann reported Carolynn Orey resigned from the Account Clerk position; she accepted a position as the City Auditor in Rolla.

NEW BUSINESS

The City Auditor reported notification of bankruptcy was received for Shopko on January 16, 2019 and they had incurred a utility bill of \$6,081.51 as of that date; that amount will be lost to the City. It was moved by Mr. Lipsh and seconded by Mr. Hutson to recommend the City Council approve transferring this uncollectible bankruptcy account of \$6,081.51 to the bad debt account. All members present voted in favor thereof; Chairperson West declared the motion carried.

A list of Summerfest events was reviewed. It was moved by Mr. Hutson and seconded by Mr. Fellman to recommend the City Council approve the Summerfest events as submitted contingent upon completion of all supporting paperwork such as Certificate of Insurance, permission to use properties, etc. All members present voted in favor thereof; Chairperson West declared the motion carried.

Applications will be accepted until November for the 2019 Walsh County ½ Mill Self Help grant project.

The Health and Sanitation ordinance was provided to all Council members to review for update. Chairperson West asked them to contact the Administrator or Auditor with their suggestions for updating the ordinance. Mayor West said he was cleaning the field by the Catholic Church and there was a lot of debris and animals in the field, currently the ordinance requires all grass over 6" to be mowed except crops and gardens; since the property is within the City limits, maybe crops should not be an exception. Mr. Sieben said all the undeveloped property south of him is not very well maintained. Ms. Stark said she has seen on social media that people would like to have a cleanup week in the fall as well as the spring.

The 2020 Budget schedule was provided to the Committee members for their review.

Arbor Day/City Cleanup day will be Wednesday, May 15th.

ADJOURNMENT

It was moved by Mr. Hutson, seconded by Mr. Lipsh and carried to adjourn the meeting.

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Chris West, Chairperson

Connie A. Johnson, City Auditor