

**CITY OF GRAFTON  
CITY COUNCIL MINUTES  
MEETING OF JUNE 23, 2020**

The organization meeting of the City Council of the City of Grafton, North Dakota was held in the Council Chambers, City Hall, Grafton, North Dakota at 5:30 p.m. on Tuesday, June 23, 2020.

Mayor Chris West presided. Members present: Dave Fellman, Don Hutson, Chris Lipsh, Shane Mohn, Phil Ray, Brian Sieben, Mary Stark, and Greg Young. Others present: Nick Ziegelmann, Nick Hall, Tony Dumas, Russ Geddes, Tom Dusek, and a representative of Skin Rehab Dermatology/Aesthetics.

It was moved by Mr. Fellman and seconded by Mr. Young to approve the application for street closure submitted by Skin Rehab, LLC for a grand opening on Thursday, July 23<sup>rd</sup> from 4:00 – 8:00 p.m. at 15 East 7<sup>th</sup> Street. All members were present and voted in favor thereof; Mayor West declared the motion carried.

Mr. Young introduced Resolution No. 1751 entitled, “A RESOLUTION DECLARING THE RESULTS OF THE 2020 CITY/PRIMARY ELECTION OF JUNE 9, 2020” and moved its adoption. Mr. Hutson seconded the motion. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Ray, Mr. Sieben, Ms. Stark, and Mr. Young. Those opposed: (None). Mayor West declared the motion carried and Resolution No. 1751 duly adopted.

There being no further business, it was moved by Mr. Young and seconded by Mr. Fellman to adjourn the meeting. All members were present and voted in favor thereof; Mayor West declared the meeting adjourned sine die.

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Pursuant to Section 40-08-10, N.D.C.C., the organizational meeting of the City Council of the City of Grafton, North Dakota was held in the Council Chambers, City Hall, Grafton, North Dakota at 5:30 p.m. on Tuesday, June 23, 2020.

Mayor West reported the Oaths of Office for all City Officials who were elected at the June 9, 2020 City/Primary election have been signed, notarized, and are on file with the City Auditor. City Attorney Nicholas Hall gave the formal Oath of Office to the newly elected members.

Mayor Chris West presided. Members present: Dave Fellman, Don Hutson, Chris Lipsh, Shane Mohn, Phil Ray, Brian Sieben, Mary Stark, and Greg Young. Others present: Nick Ziegelmann, Nick Hall, Tony Dumas, Russ Geddes, and Tom Dusek.

Mayor West called for nominations for the office of President of the City Council. Mr. Lipsh nominated Greg Young as President of the City Council and moved that a unanimous vote be cast for Mr. Young as President. Mr. Hutson seconded the motion. On roll call vote the following voted in favor of: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Ray, Mr. Sieben, Ms. Stark, and Mr. Young. Mayor West declared Mr. Young President of the City Council.

The Mayor called for nominations for the office of Vice-President of the City Council. Mr. Lipsh nominated Don Hutson as Vice-President of the City Council and moved that a unanimous vote be cast for Mr. Hutson as Vice-President. Mr. Young seconded the motion. On roll call vote the following voted in favor of: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Ray, Mr. Sieben, Ms. Stark, and Mr. Young. Mayor West declared Mr. Hutson Vice-President of the City Council.

The Mayor announced the following appointments:

Nick Ziegelmann	City Administrator
Connie A. Johnson	City Auditor-Treasurer
Nicholas B. Hall	City Attorney
Robert Fleming	Assistant City Attorney
Tony Dumas	Police Chief
Rock Desautel	Street/Wastewater Superintendent
Russ Geddes	Power Superintendent
Tom Dusek	Water Superintendent

It was moved by Mr. Mohn and seconded by Mr. Ray to approve the Mayor's appointments of City officials effective July 1, 2020. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Ray, Mr. Sieben, Ms. Stark, and Mr. Young. Those opposed: None. Mayor West declared the motion carried.

The Mayor announced the following appointments to various Boards, Commissions and Committees effective July 1, 2018:

PLANNING AND ZONING COMMISSION: Shane Mohn and Steve Lessard (terms expire June 30, 2025)

BOARD OF ADJUSTMENT: Donovan McMillan and James Hansel (terms expire June 30, 2023)

MUNICIPAL AIRPORT AUTHORITY: Jason Nelson (term expires June 30, 2025)

LAW ENFORCEMENT CENTER'S "Management Board": David Fellman (term expires June 30, 2022)

PUBLIC UTILITIES COMMITTEE: Mayor (ex officio Chairperson), Greg Young (Vice-Chairperson), Phil Ray, Brian Sieben, and Mary Stark (terms expire 2022)

WAYS AND MEANS COMMITTEE: Mayor (ex officio Chairperson), Chris Lipsh (Vice-Chairperson), Dave Fellman, Don Hutson, and Shane Mohn (terms expire 2022)

ECONOMIC DEVELOPMENT COMMITTEE: Kristy Jelinek (Chairperson), Phil Ray (Vice-Chair), Chris Lipsh, Don Hutson, Andrew Petersen, Keith Bjerneby, and Jayce Schumacher (terms expire June 30, 2022)

It was moved by Mr. Lipsh and seconded by Mr. Young to confirm the Mayor's appointments to the Boards, Commissions and Committees as presented. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Ray, Mr. Sieben, Ms. Stark, and Mr. Young. Those opposed: None. Mayor West declared the motion carried.

Mayor West announced the following appointments to Ad Hoc Committee(s):

The Mayor announced the Citizen Advisory Committee for the Grafton Flood Risk Reduction Project will be dissolved.

CEMETERY SUB-COMMITTEE: Greg Young (Chairperson) and Shane Mohn

ND CARES COMMITTEE: Chris West, Casey Jones, and Steve Kliniske

It was moved by Mr. Ray and seconded by Ms. Stark to authorize the Mayor or President and the City Auditor-Treasurer or Deputy Auditor to sign for checking accounts, and either the City Auditor-Treasurer or the Deputy Auditor to sign for savings accounts and investments. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Ray, Mr. Sieben, Ms. Stark, and Mr. Young. Those opposed: None. Mayor West declared the motion carried.

It was moved by Mr. Lipsh and seconded by Mr. Ray to designate Chris West as the authorized representative for all federal and state funded projects and Community Development Block Grant projects. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Ray, Mr. Sieben, Ms. Stark, and Mr. Young. Those opposed: None. Mayor West declared the motion carried.

It was moved by Mr. Hutson and seconded by Mr. Mohn to approve the Retainer Agreement with City Attorney Nicholas B. Hall and Assistant City Attorney Robert Fleming as presented. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Ray, Mr. Sieben, Ms. Stark, and Mr. Young. Those opposed: None. Mayor West declared the motion carried.

It was moved by Mr. Young, seconded by Mr. Hutson and carried to adjourn the meeting.

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Chris West, Mayor

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Connie A. Johnson, City Auditor-Treasurer