

**CITY OF GRAFTON  
PUBLIC UTILITIES COMMITTEE  
MEETING OF JANUARY 13, 2020**

A special meeting of the Public Utilities Committee of the City of Grafton was held in the Committee Room, City Hall, Grafton, North Dakota immediately following the City Council meeting on Monday, January 13, 2020.

Chairperson Chris West presided. Members present: Phil Ray, Brian Sieben, and Greg Young. Member absent: Mary Stark. Others present: Shane Mohn, Rock Desautel, Jon Markusen and Nick Ziegelmann.

Administrator Ziegelmann presented a priority list of street maintenance projects. The top 8 projects are as follows:

- 1) School Road north
- 2) Western Avenue
- 3) 17<sup>th</sup> Street
- 4) Lawler Avenue
- 5) Cherry Street
- 6) Kittson Avenue
- 7) 11<sup>th</sup> Street
- 8) 9<sup>th</sup> Street

There are three street functional classifications: major collection, minor collection and local. The City may want to take these into consideration when determining funding sources.

Asphalt reconstruction would cost about \$675 per linear foot, mill and overlay is \$116 per linear foot, and concrete reconstruction is \$1,000 per linear foot.

Mr. Ziegelmann reviewed sources of funding including proceeds from the State “Prairie Dog Bill”, special assessments and the 20% Share of Special Assessments Fund (citywide real estate taxes). He suggested using 2020 as a planning year to bid a project knowing that in the first quarter of 2021 the City would receive their State allocation from the “Prairie Dog Bill”. If the program is renewed for 2023, the next project can be chosen, possibly the next group on the priority list. Mr. Ziegelmann also presented an option of a larger project than the first 8 locations and financing it with debt using the 2% interest money from the State of North Dakota revolving loan fund.

Mr. Ziegelmann asked for direction on prioritizing the streets, then he can put together a funding package. The Committee directed him to look at 10% and 20% for the local share plus 20% share of special assessment fund for major collector streets. For minor collectors they determined to look at the numbers for 50% and 65% local share with no share of special assessments. Local will be at 75%. Mayor West questioned if people won’t be upset if the share of specials is not used on minor collectors. Discussion was held that it might be better to keep the share of special assessments for the minors and keep the special assessments on the

properties that are directly adjacent to the road being repaired as going outside the properties adjacent to the road contributed to the failure of the last special assessment project.

Engineer Markusen recommended televising the sanitary sewer lines because it doesn't make sense to fix the street on top if there is leaking infrastructure underneath. He questioned if the truck routes are restricted in the spring like a County road. It makes a difference on how they are designed if they are unrestricted.

Mayor West briefly discussed the condition of the alleys. He said normally there is enough gravel in most of them but they just have not been worked up because we do not have small enough equipment. He will be talking with Brian LeBlanc to see if he has the equipment to do this work.

Mr. Ziegelmann will prepare funding proposals for the Committee to review before the next meeting.

Mr. Markusen said if the priority list is determined, he would recommend televising lines in the spring of 2020 with construction in 2021.

**ADJOURNMENT**

There being no further business, the meeting was adjourned.

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Chris West, Chairperson

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Connie A. Johnson, City Auditor