

RESIDENTIAL BUILDING PERMIT APPLICATION

CITY OF GRAFTON, NORTH DAKOTA

SECTION 1 GENERAL INFORMATION *(to be completed by applicant)*

Date: _____ Site Address: _____
Owner: _____ Phone No: _____
Owners Address: _____ Project Value: \$ _____
Contractor: _____ Phone No: _____
Excavator: _____ Roofer: _____
Electrician: _____ Plumber: _____
Mechanical: _____ Masonry: _____

New One-Family Dwelling –[] New Two-Family Dwelling –[] New Twin Home –[]
New Multi-Family Dwelling –[] Detached Garage –[] Attached Garage –[] Addition –[]

Legal Description: Lot _____ Block _____ Addition _____
Yard Depth: Front _____ ft. Back _____ ft. Lot Area _____ sq. ft.
Building Size: Length _____ ft. Width _____ ft. Height _____ ft. Stories _____
Floor Area: 1st Floor _____ sq. ft. 2nd Floor _____ sq. ft. Basement _____ sq. ft.
Garage Size: Length _____ ft. Width _____ ft. Area _____ sq. ft.

As Owner or Builder, I hereby grant permission to enter the premises, agree to comply with the provisions of City Ordinances and request that the City conduct all inspections required by City Ordinance.

Date: _____ Signed: _____

SECTION 2 DESIGN INFORMATION *(To be completed by applicant or contractor)*

Design information and material type, for the following items must be provided if not detailed in the plans.

Footings: *width & thickness* _____

Foundation and/or Basement: *thickness & height* _____

Rafters: *type & placement o.c.* _____

Joists: *type & placement o.c.* _____

Walls and Covering: *stud size & int. & ext.covering* _____

Roof Covering: *type* _____

Special Construction: _____

SECTION 3 REQUIRED DOCUMENTS *(see page 2)*

REQUIRED DOCUMENTS
(new construction or additions)

- 1) Plot plan showing location on site, dimensions & utility locations
 - 2) Floor Plan showing room size, location & egress
 - 3) Pre-construction Elevation Certificate from a registered engineer
 - 4) Floodplain Development Permit
 - 5) Data on any special construction methods or products used
 - 6) Water-sewer-curb cut/access permit
 - 7) Variance or special use permit (if required)
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ATTENTION BUILDERS AND CONTRACTORS

The City of Grafton is regulated by the State Building Code (2012 International Building Code with amendments) and City Floodplain Ordinance. Please contact the City Building Official at 701-352-1561, with any questions on building code or floodplain regulations.

*Proper elevation or flood proofing practices are imperative to meet floodplain regulations. Contact an engineer or surveyor **BEFORE** starting work to insure you are building to the correct elevation/standards. Work will be stopped if a copy of the pre construction flood proofing certificate is not on file. An improperly constructed basement or improperly elevated floor could cost the owner thousands of dollars per year in flood insurance.*

Contact the Building Official for inspections:

- 1) prior to pouring the foundation*
- 2) when framing is complete*
- 3) after electrical and mechanical are installed*
- 4) upon completion of the structure*

Notice: **Permits may become void if work is not begun within 180 days or work is suspended or abandoned for 120 days or more.**

SECTION 4

(To be completed by building official)

Construction Type: _____ Occupancy Group: _____

Fire Zone: _____ Use Zone: _____

Base Flood Elevation: _____ Pre-Construction Elevation: _____

Approved: _____ Date: _____ Signed: _____