

**CITY OF GRAFTON
WAYS AND MEANS COMMITTEE
MEETING OF AUGUST 5, 2019**

The regular meeting of the Ways and Means Committee of the City of Grafton was held in the Council Chambers, City Hall, Grafton, North Dakota at 5:30 p.m. Monday, August 5, 2019.

Chairperson Chris West presided. Members present: Dave Fellman, Don Hutson, and Chris Lipsh. Member absent: Shane Mohn. Others present: Nick Ziegelmann, Greg Young, Brian Sieben, Mary Stark, Phil Ray, Tony Dumas, Kevin Sevigny, Russ Geddes, Rock Desautel, and Todd Morgan.

NEW BUSINESS

It was moved by Mr. Fellman and seconded by Mr. Hutson to recommend the City Council approve the sale of abandoned and obsolete vehicles, bicycles and equipment as listed. The minimum bids for the vehicles were set to recover cost of towing. All members were present and voted in favor thereof; Chairperson West declared the motion carried.

Administrator Ziegelmann reported he had a meeting with USDA, and they viewed the Business Park (spec) building. They found the building to be satisfactory, but they asked the City to adopt the federally required Language Access Plan. This plan will be used to assist people who have a language barrier. A language identifier flashcard will be available at the front desk of City Hall and staff will use google translate to assist the customer. Mayor West was authorized and directed to sign the Language Access Plan.

ADJOURNMENT

It was moved by Mr. Lipsh, seconded by Mr. Hutson and carried to adjourn the meeting.

* * * * *

Chris West, Chairperson

Connie A. Johnson, City Auditor