

**CITY OF GRAFTON  
PUBLIC UTILITIES COMMITTEE  
MEETING OF SEPTEMBER 8, 2015**

The regular meeting of the Public Utilities Committee of the City of Grafton was held in the Council Chambers, City Hall, Grafton, North Dakota immediately following the 5:30 p.m. Ways and Means Committee meeting, Tuesday, September 8, 2015. Monday was Labor Day.

Chairperson West presided. Members present: Chris Lipsh, Shane Mohn, Brian Sieben, and Len Wysocki. Others present: Greg Young, Don Hutson, Mary Stark, Nick Ziegelmann, Ken Miskavige, Tony Dumas, Russ Geddes, Rock Desautel, Ryan Johnston, and Todd Kjelland.

**FINANCIAL REPORTS**

It was moved by Mr. Lipsh and seconded by Mr. Wysocki to accept and order filed the Balance Sheets, Income and Expense Statements, and subsidiary reports for all Enterprise Funds for the month ending July, 2015. Mr. Ziegelmann reported the pest control mosquito fund reserves will be used now as the budget is fully expended. Chairperson West said we will need to discuss the pest control costs at the end of the season to see if we need to make an increase. All members present voted in favor thereof; Chairperson West declared the motion carried.

**COMMITTEE REPORTS**

Police Chief Dumas reported 350-375 youth attended Kids and Kops. Chief Dumas said the 2006 police vehicle has been removed from rotation as the transmission went out; the Department is waiting for State bids to be released to possibly purchase a replacement vehicle. He was asked to check if the 2015 Ford Expeditions are available and when the State bid will be available for 2016 vehicles. Mr. Ziegelmann reported the 2015 Ford pickup purchased for the Water Department still has not arrived.

Chief Dumas reported there were several vehicle break-ins last month which resulted in 3 individuals being arrested.

Power Department Superintendent Russ Geddes reported the Department is working on installing high voltage cable in the area where there were two power outages this summer; the last one was an extension of the first outage. Mr. Geddes said there are some street lights that had underground breaks which are being repaired and staff will place new heads on fiber glass street light poles.

Street Superintendent Rock Desautel reported the 2015 Chip Seal project is scheduled to start this week and be finished by Friday, weather permitting.

Mr. Desautel reported that Electric Pump was here last week and installed the bigger pump at the Lessard lift station and they checked all the parts, etc, that have already been shipped here for the other two lift station projects. Once the concrete lids arrive they will come back to complete the

project. Mr. Ziegelmann said the Alco lift station bid will be considered at next month's meeting.

Ms. Stark asked what will be done about all the leaves on the street grates; streets will be swept again before snowfall. With all the wind we have had there are a lot of leaves and branches down.

The new jetter truck is working well. The pressure gauge will be replaced as it is not working. Mr. Desautel said they have 3 blocks of sewer line to televise tomorrow.

Mr. Lipsh said he hopes citizens are diligent in keeping storm sewers by their homes clear of debris by taking a rake or shovel and removing leaves, etc. Chairperson West said there is also a problem with property owners throwing grass into the street and there may be a need to make that a violation.

Water Department Superintendent Ken Miskavige reported that contractors, engineers, and staff will be meeting every Wednesday morning to keep everyone involved with the Water Plant Phase III project informed and the project progressing. The roof over the garage is completely open so with the recent 2.5" rain sump pumps were used to keep the water contained to the garage area. They have had some problems with the existing roof and they will have Skinner Roofing make repairs.

Mr. Miskavige reported they have had three pumps delivered and he is working with the Power Department to find storage until they can be installed in 6-8 months. The next phase of the project will be to install support beams over the garage addition, so hopefully the garage will be fully enclosed before snow flies.

Mr. Miskavige reported there was a power surge at the raw water pumping station on Friday afternoon and it knocked out all power phases for the VFDs at the pumping station; damaged equipment has been replaced.

Mr. Miskavige thanked his staff for the good report received from the North Dakota Department of Health following its inspection of the water and wastewater facilities. Mayor West asked Mr. Miskavige and Mr. Desautel to thank the employees of the Water and Wastewater Departments for the good results on the Health Department inspection.

### **NEW BUSINESS**

Chairperson West reported there will be a public hearing regarding construction of Drain 30 on Wednesday, September 9<sup>th</sup> at 9:00 a.m. in the Farmers Room of the Courthouse. The City Administrator will attend the public hearing and obtain information to distribute to the Council following the meeting.

### **ADJOURNMENT**

It was moved by Mr. Wysocki, seconded by Mr. Lipsh and carried to adjourn the meeting.

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Chris West, Chairperson

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Connie A. Johnson, City Auditor