

**CITY OF GRAFTON
CITY COUNCIL MINUTES
MEETING OF OCTOBER 12, 2015**

The regular meeting of the City Council of the City of Grafton, North Dakota was held in the Council Chambers, City Hall, Grafton, North Dakota at 6:00 p.m. on Monday, October 12, 2015.

Mayor Chris West presided. Members present: Dave Fellman, Chris Lipsh, Shane Mohn, Brian Sieben, Len Wysocki, and Greg Young. Member absent: Don Hutson and Mary Stark. Others present: Nick Ziegelmann, Nick Hall, Ken Miskavige, Rock Desautel, Alex Droske, Elaine Broker, Susan Kirkeby, Lee Kieley, John Marvin, and Brian Mayfield.

OPEN PETITIONS

Brian Mayfield and John Marvin from Marvin Windows and Doors were present. Mr. Mayfield, Plant Manager of Grafton facility, spoke regarding the Grow Grafton Program. He said Marvin Windows and Doors are deeply committed to Grafton and the Grow Grafton Program has been very successful in attracting a strong workforce for Marvin Windows. Because of Marvin Window and Doors commitment to Grafton, they are pleased to announce they will continue to participate in the Grow Grafton Program and they will contribute an additional \$100,000 to the Program, which is in addition to the \$500,000 that helped start the program in 2006. Mayor West thanked Marvin Windows and Doors for their generous contribution and for their commitment to Grafton.

PUBLIC HEARINGS

Pursuant to duly published "Confirmation of Special Assessment List for Sewer, Water, and Incidentals District No. 19" a public hearing was held to hear appeals to special assessment list as presented. No one appeared to address the Council regarding their special assessments; therefore Mayor West closed the public hearing. It was moved by Mr. Lipsh and seconded by Mr. Young to approve the Assessment List for Sewer, Water, and Incidentals District No. 19 as presented. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Mr. Wysocki, and Mr. Young. Those opposed: None. Members absent: Mr. Hutson and Ms. Stark. Mayor West declared the motion carried.

It was moved by Mr. Sieben and seconded by Mr. Wysocki to set the term and interest rate for Sewer, Water, and Incidentals District No. 19 for 15 years at 3.80%. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Mr. Wysocki, and Mr. Young. Those opposed: None. Members absent: Mr. Hutson and Ms. Stark. Mayor West declared the motion carried.

Pursuant to duly published "Confirmation of Special Assessment List for Paving Improvement District No. 39" a public hearing was held to hear appeals to special assessment list as presented. No one appeared to address the Council regarding their special assessments; therefore Mayor West closed the public hearing. It was moved by Mr. Young and seconded by Mr. Fellman to approve the Assessment List for Paving Improvement District No. 39 as presented. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Mr. Wysocki, and Mr. Young. Those opposed: None. Members absent: Mr. Hutson and Ms. Stark. Mayor West declared the motion carried.

It was moved by Mr. Sieben and seconded by Mr. Wysocki to set the term and interest rate for Paving Improvement District No. 39 for 15 years at 3.80%. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Mr. Wysocki, and Mr. Young. Those opposed: None. Members absent: Mr. Hutson and Ms. Stark. Mayor West declared the motion carried.

CONSENT AGENDA

Mayor West asked if any Council member wanted to remove any item from the Consent Agenda. It was moved by Mr. Young and seconded by Mr. Fellman to approve the Consent Agenda as follows:

IV. CONSENT AGENDA

4.1 Approval of Minutes:

- a) City Council special meeting of September 8, 2015 and regular meeting of September 14, 2015.
- b) Ways and Means Committee regular meeting of September 8, 2015.
- c) Public Utilities Committee regular meeting of September 8, 2015.

4.2 Reports of Officers:

- a) City Auditor-Treasurer
- b) Municipal Judge
- c) Chief of Police
- d) Building Official
- e) Parks and Recreation
- f) Others, if any

4.3 Game of Chance Applications:

- a) 900 – Unity Medical Center Foundation
- b) 901 – Elderly Relief Fund

All members present voted in favor thereof; Mayor West declared the motion carried.

BILLS, CLAIMS AND ACCOUNTS

It was moved by Mr. Fellman and seconded by Mr. Young that the General, Special, Capital Projects, Debt Service, and Enterprise Funds bills be approved for payment in accordance with the listing submitted; said listing to be a part of these minutes as if herein set out verbatim. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Mr. Wysocki, and Mr. Young. Those opposed: (None). Members absent: Mr. Hutson and Ms. Stark. Mayor West declared the motion carried.

REPORTS OF STANDING COMMITTEES

On recommendation of the Ways and Means Committee, it was moved by Mr. Fellman and seconded by Mr. Young to ask the Walsh County Commission to reallocate the 2014 Walsh County ½ Mill Self Help funds in the amount of \$750, that were originally approved for the Chamber of Commerce

Beautification Project to the Grafton Golden Gloves Boxing Club for its utility expenses. The Chamber of Commerce did not develop a Beautification Project, therefore did not incur expenses to request the grant funds. All members were present except Mr. Hutson and Ms. Stark and voted in favor thereof; Mayor West declared the motion carried.

On recommendation of the Ways and Means Committee, it was moved by Mr. Fellman and seconded by Mr. Young to approve the application from the Carnegie Regional Library for the City's share of the 2015 ½ Mill Self Help funds to purchase shelving and wall panels for storage of Grafton News & Times newspapers from 1881 to 1940. All members were present except Mr. Hutson and Ms. Stark and voted in favor thereof; Mayor West declared the motion carried.

REPORTS OF SPECIAL COMMITTEES

Mr. Ziegelmann reported Remington Seed is using one of North Dakota's training programs called North Dakota New Jobs Training, which is an incentive for new primary sector businesses that create new jobs or an existing business that expands by 5 employees. The program allows for a rebate of the State income tax for new job creations for a period of 10 years. Typically there is debt on a facility and the rebate would go toward the loan or debt. Remington Seed has no debt on the facility so the City has been asked to administer the program. Every quarter the State will send the City Remington Seed's State income tax rebate; the City will keep 4% for administration and send 96% to Remington Seed. It was moved by Mr. Mohn and seconded by Mr. Wysocki to approve the North Dakota New Jobs Training Program for Remington Seed. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Mr. Wysocki, and Mr. Young. Those opposed: None. Members absent: Mr. Hutson and Ms. Stark. Mayor West declared the motion carried.

City Administrator Ziegelmann reported that an application has been received from Petro Serve for rezoning property near their station, once that has been reviewed by the Planning and Zoning Commission it will come before the City Council.

Mr. Lipsh reported the quarterly meeting of the Grafton Regional Library Board will be held on October 26th and the request for donations of old computers that run the XP operating system has been successfully accomplished.

NEW BUSINESS

Mayor West said he is a member of the ND Cares Committee and recommends the City Council adopt a Resolution of Support for the United States Armed Forces; he will also be forming a three person committee to hold or sponsor one event per year to show support of the Armed Forces. Mr. Fellman introduced Resolution No. 1709 entitled "A RESOLUTION OF SUPPORT FOR THE UNITED STATES ARMED FORCES" and moved its adoption. Mr. Young seconded the motion. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Mr. Wysocki, and Mr. Young. Those opposed: None. Members absent: Mr. Hutson and Ms. Stark. Mayor West declared the motion carried and Resolution No. 1709 duly adopted.

In accordance with duly published request for bids, the following bids were received for the Lessard Lift Station Replacement and Relocation Project: Spruce Valley Corp. \$368,434, Naastad Brothers, Inc. \$381,459.50, Wagner Construction \$386,716, Utility Systems of America, Inc. \$399,112, Geo. E Haggart, Inc. \$400,175, Quam Construction Co., Inc. \$476,521, Meyer Contracting \$484,579. The engineer's estimate was \$400,185. This project will be financed with a State Revolving Loan and

bids can not be awarded until the North Dakota Department of Health approves; once approved by the NDDH an official Notice of Award can be signed. It was moved by Mr. Lipsh and seconded by Mr. Fellman to accept the bid from Spruce Valley Corp. in the amount of \$368,434 for the Lessard Lift Station Replacement and Relocation Project contingent upon approval of the North Dakota Department of Health. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Mr. Wysocki, and Mr. Young. Those opposed: None. Members absent: Mr. Hutson and Ms. Stark. Mayor West declared the motion carried.

CORRESPONDENCE AND ANNOUNCEMENTS

Red River Regional 2015 Ideas to Action Summit will be held Wednesday, November 4, 2015.

ADJOURNMENT

It was moved by Mr. Wysocki, seconded by Mr. Young and carried to adjourn the meeting.

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Chris West, Mayor

Connie A. Johnson, City Auditor