

**CITY OF GRAFTON
CITY COUNCIL MINUTES
MEETING OF MAY 9, 2016**

The regular meeting of the City Council of the City of Grafton, North Dakota was held in the Council Chambers, City Hall, Grafton, North Dakota at 6:00 p.m. on Monday, May 9, 2016.

Mayor Chris West presided. Members present: Dave Fellman, Don Hutson, Chris Lipsh, Shane Mohn, Brian Sieben, Mary Stark, Len Wysocki, and Greg Young. Others present: Nick Ziegelmann, Nick Hall, Ken Miskavige, Russ Geddes, Rock Desautel, Tony Dumas, Jean Kieley, Harlan Brekke, Todd Kjelland, and Ryan Johnston.

PUBLIC HEARING

In accordance with duly published "Notice of Public Hearing" a public hearing was held to consider a petition from Greg and Leanne Campbell and Morna and Roger Gorder to vacate a dedicated portion of McHugh Avenue south of 17th Street. Harlan Brekke and Jean Kieley inquired as to where the property to be vacated is located and for what reason; City Administrator Ziegelmann explained the approximate 93'x33' parcel is dedicated for McHugh Avenue extended south, however the street was never developed, there is no development south of that, and the property is being maintained by Campbell's already so there will be no visible change. The Planning and Zoning Commission and the Public Utilities Committee both recommended approval of the petition. Mr. Fellman introduced Resolution No. 1719 entitled "A RESOLUTION VACATING THE DEDICATED PORTION OF MCHUGH AVENUE SOUTH OF SEVENTEENTH STREET, GRAFTON, NORTH DAKOTA" and moved its adoption. Mr. Hutson seconded the motion. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Ms. Stark, Mr. Wysocki, and Mr. Young. Those opposed: None. Mayor West declared the motion carried and Resolution No. 1719 duly adopted.

CONSENT AGENDA

Mayor West asked if any Council member wanted to remove any item from the Consent Agenda. It was moved by Mr. Young and seconded by Mr. Wysocki to approve the Consent Agenda as follows:

IV. CONSENT AGENDA

4.1 Approval of Minutes:

- a) City Council regular meeting of April 11, 2016.
- b) Ways and Means Committee regular meetings of April 4 and May 2, 2016.
- c) Public Utilities Committee regular meetings of April 4 and May 2, 2016.

4.2 Reports of Officers:

- a) City Auditor-Treasurer
- b) Municipal Judge
- c) Chief of Police
- d) Building Official

- e) Parks and Recreation
- f) Others, if any

4.3 Game of Chance Applications:

- a) 915 – Jason Moszer Benefit
- b) 916 – Grafton Golden Gloves

4.4 Site Authorization Applications:

- a) Grafton Volunteer Fire Dept. at 12th Street Bowl
- b) Grafton Volunteer Fire Dept. at Fair Oaks Golf Course
- c) Grafton Volunteer Fire Dept. at Centennial Center

All members present voted in favor thereof; Mayor West declared the motion carried.

BILLS, CLAIMS AND ACCOUNTS

It was moved by Mr. Fellman and seconded by Mr. Sieben that the General, Special, Capital Projects, Debt Service, and Enterprise Funds bills be approved for payment in accordance with the listing submitted; said listing to be a part of these minutes as if herein set out verbatim. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Ms. Stark, Mr. Sieben, Mr. Wysocki, and Mr. Young. Those opposed: (None). Mayor West declared the motion carried.

REPORTS OF STANDING COMMITTEES

On recommendation of the Ways and Means Committee, it was moved by Mr. Hutson and seconded by Mr. Fellman to accept the bid of \$250 received for Lot 7, Block 3, Johnsons Addition (729 Noben Avenue) from James Weal. Mr. Wysocki suggested increasing the minimum bid to cover the cost of mowing the first year since the City has had trouble in the past with people from out of state purchasing properties and then not keeping them mowed. Mr. Weal intends to build on this property. Ms. Stark said that one city puts a \$1,000 charge or special assessment on vacant buildings/properties to discourage purchase. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Ms. Stark, Mr. Sieben, Mr. Wysocki, and Mr. Young. Those opposed: (None). Mayor West declared the motion carried.

On recommendation of the Ways and Means Committee, it was moved by Mr. Fellman and seconded by Mr. Hutson to renew the contract with Invisimax, Inc. to allow them to locate equipment on the north water tower for 10 years at \$1,000 per year. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Ms. Stark, Mr. Sieben, Mr. Wysocki, and Mr. Young. Those opposed: (None). Mayor West declared the motion carried.

On recommendation of the Ways and Means Committee, it was moved by Mr. Fellman and seconded by Mr. Hutson to approve the applications submitted by the Grafton Area Chamber of Commerce for Summerfest events contingent upon all documentation being submitted. All members were present and voted in favor thereof; Mayor West declared the motion carried.

UNFINISHED BUSINESS

Mayor West reported the 404 Permit for the Flood Risk Reduction Project has been submitted to the US Army Corps of Engineers; it will be awhile before a reply is received as it is usually a 6 month process.

Mayor West, Nick Ziegelmann and Jon Markusen will meet with the State Water Commission in Bismarck on Wednesday to make sure the \$7.75 million appropriated by the State Water Commission remains reserved for the Flood Risk Reduction Project.

NEW BUSINESS

It was moved by Mr. Mohn and seconded by Mr. Hutson to approve a change order to the Spruce Valley Corporation contract increasing the amount by \$7,933.36 to place a backup generator at the Lessard Lift Station that was not included in the original project scope of work. The change order is for the cost of electrical revisions, cement pad, loading and unloading the generator, and the wiring permit. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Ms. Stark, Mr. Sieben, Mr. Wysocki, and Mr. Young. Those opposed: (None). Mayor West declared the motion carried.

CORRESPONDENCE AND ANNOUNCEMENTS

There will be a tour of the Water Plant to view the Phase III Renovation Project progress following the meeting.

The City/Primary Election is Tuesday, June 14, 2016.

The City Council Organization Meeting will be held on Tuesday, June 28, 2016 at 6:00 p.m.

City Administrator Ziegelmann reported that he and Water Department Superintendent Miskavige met with the Garrison Diversion Authority regarding the Red River Valley Water Supply Project. Mr. Ziegelmann said he might have representatives of the GDA attend a Council meeting and give a presentation of the organization's purpose as they are asking for recommitment from the City of Grafton. In 2008 they requested \$3,500, but it is estimated they will be asking for \$30,000-\$40,000 this time for engineering services.

The City Administrator and City Auditor met with the Village Business Institute to review their Employee Assistance Program. Mr. Ziegelmann said he believes it would be a great benefit for employees and Council members, and at about \$1,000 per year, plans will be made to offer the services.

ADJOURNMENT

It was moved by Mr. Wysocki, seconded by Mr. Young and carried to adjourn the meeting.

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Chris West, Mayor

Connie A. Johnson, City Auditor