

**CITY OF GRAFTON
PUBLIC UTILITIES COMMITTEE
MEETING OF MAY 4, 2015**

The regular meeting of the Public Utilities Committee of the City of Grafton was held in the Council Chambers, City Hall, Grafton, North Dakota immediately following the 5:30 p.m. Ways and Means Committee meeting, Monday, May 4, 2015.

Chairperson West presided. Members present: Chris Lipsh, Shane Mohn, Brian Sieben, and Len Wysocki. Others present: Dave Fellman, Greg Young, Don Hutson, Mary Stark, Nick Ziegelmann, Ken Miskavige, Tony Dumas, Rock Desautel, Russ Geddes, Ed Sevigny, Todd Morgan, Ryan Johnston, and Todd Kjelland.

FINANCIAL REPORTS

It was moved by Mr. Sieben and seconded by Mr. Lipsh to accept and order filed the Balance Sheets, Income and Expense Statements, and subsidiary reports for all Enterprise Funds for the month ending March, 2015. All members present voted in favor thereof; Chairperson West declared the motion carried.

COMMITTEE REPORTS

Police Chief Dumas reported Ryan Hildebrandt has graduated from the Police Academy so he is now back working full time for the Police Department. Chief Dumas said they have been working on junk and abandoned vehicles around town. Chief Dumas reported there are very few applicants for the position vacated by the resignation of Officer Pete Miley; they have considered going to the Academy in Devils Lake to put on a presentation about the Grafton Police Department, as they will have some officers graduating soon.

Power Department Superintendent Russ Geddes reviewed the bids received for 4/o wire: Border States Electric \$3.15 per foot for \$25,987.50; Dakota Supply Group \$2.35 per foot for \$19,387.50, and Resco \$2.78 per foot for \$22,935. He recommended purchasing the high voltage wire from the second lowest bidder which was Resco at \$22,935.00 as they have the wire in stock; the other bids indicated a 60 day delivery date. The Power Department also received bids for 1/o wire from Dakota Supply Group \$1.99 per foot for \$5,486, Resco \$2.48 per foot for \$6,831, and Border States Electric \$2.80 per foot for \$7,700. Mr. Geddes recommended accepting the low bid from Dakota Supply Group for the 1/o wire. It was moved by Mr. Lipsh and seconded by Mr. Wysocki to recommend the City Council approve the purchase of 4/o high voltage wire from Resco at \$2.78 per foot for \$22,935 and 1/o wire from Dakota Supply Group at \$1.99 per foot for \$5,486. All members were present and voted in favor thereof; Chairperson West declared the motion carried.

Mr. Geddes reported they will be using the 500 kVa transformer purchased for the Water Plant for Strata so will need to order a replacement transformer for the Water Plant. Bids were received from B&B Transformer for \$9,245, Jerry's Electric for \$7,500, and T&R Electric for \$8,156. It was moved by Mr. Wysocki and seconded by Mr. Lipsh to recommend the City

Council approve the purchase of a 500 kVa transformer from Jerry's Electric for \$7,500. All members were present and voted in favor thereof; Chairperson West declared the motion carried.

Mr. Geddes reported they purchased a digger derrick for \$49,900; the vehicle was used as a training vehicle and had 7,000 miles and 500 PTO hours. Gene Loftsgard drove a rental car to Missouri and drove the digger derrick vehicle back to Grafton. Mr. Ziegelmann said the Power Department will be presenting quotes for a wire trailer next month for the balance of the appropriation. Mr. Geddes reported the Department has been repairing street lights and will be doing some locates for Polar.

Mr. Ziegelmann reported the seal went bad on the sweeper vac but it did have over 1,000 hours on it since it was last replaced.

Street/Wastewater Department Superintendent Rock Desautel reported he has obtained quotes for renovating the Alco lift station, the North Industrial lift station, and the Mobile lift station. He said the price may change on the Alco lift as they are working with Kadrmas, Lee & Jackson, Inc. to determine whether they recommend putting the new line into an existing line rather than going directly to the wet well due to elevations. The cost estimate to renovate each lift station is \$69,000. There will be additional expense for the Alco lift renovation due to the new line extension. The can on the Mobile lift is rusted and the ladder has actually pulled away from the canister. The pumps at North Industrial are pumping but not to full capacity due to their age; the canister is also in poor shape. All of the electrical panels underground are rusted. The total project cost is estimated to be \$495,000 and is proposed to be financed with an SRF loan at 2% interest for 10 years, which results in a \$55,665 annual payment. Mr. Ziegelmann provided the Committee with a rough estimate of the 2016 budget which shows that even with this debt service there is projected to be a positive cash flow of \$45,000 for 2016. There was discussion that possibly the Fifth Street lift station should be renovated with this project rather than delaying it for another 5 to 10 years when the work would be more costly. The staff was requested to compile more information for renovation of the 5th Street and Wakeman Avenue lift station and how those expenses would affect the debt service.

Mr. Desautel reported they started spring clean-up today. It is going a little slower than usual because they separate the collections for disposal by Refuse Disposal Service.

Water Department Superintendent Ken Miskavige reported that Kenny Clean-Up went well with the help of the senior high school students; there was a tandem load of garbage picked up. Mr. Miskavige showed the Committee a workbook that was provided to the kids at the school for Water Week as Water Department staff were not able to provide tours of the water plant this year due to the Water Plant Phase III project.

Mr. Miskavige expects to hear soon from AE2S to find out when the pre-construction meeting for the Water Plant Phase III project will be held so they can get started on the project. They will have to relocate some of the Department's equipment, supplies, chemicals, etc.

City Administrator Ziegelmann reported the Red River Regional Council Board of Directors has approved the Park River Debris Removal Project; the project is estimated to cost \$20,150 and

funding will be 60% Red River Regional Council, 20% ND State Water Commission, and 20% City of Grafton. Grafton's 20% is comprised of \$1,150 payable with the application and the balance of \$3,800 with the project. It was moved by Mr. Sieben and seconded by Mr. Wysocki to recommend the City Council approve the contract with Red River Regional for participation in the Park River Debris Removal Project at a local cost share of \$4,950. All members were present and voted in favor thereof; Chairperson West declared the motion carried.

UNFINISHED BUSINESS

The Committee reviewed the list of applications submitted by the Grafton Area Chamber of Commerce for Summerfest. There will be three street dances: Rosie's parking lot, the Extra End parking lot, Highway 81 in front of Polly's. Due to the number of projected attendees and size of licensed area, Polly's is required to hire 4 security officers, and the Extra End and Rosie's will each be required to hire 2 security officers. It was moved by Mr. Sieben and seconded by Mr. Lipsh to recommend the City Council approve the applications submitted by the Grafton Area Chamber of Commerce for Summerfest events contingent upon all documentation being submitted. All members were present and voted in favor thereof; Chairperson West declared the motion carried.

Todd Morgan from the Chamber of Commerce reported he will be submitting an application for a Wine Walk June 11th however, he explained there are some merchants who are interested in having the wine walk on Thursday, June 25th during Summerfest instead. They will discuss the date of the Wine Walk at the Merchants meeting on Wednesday and he will have final details for the City Council meeting.

NEW BUSINESS

It was moved by Mr. Lipsh and seconded by Mr. Wysocki to recommend the City Council approve the application submitted by Maher El-Sarraf d/b/a Last Chance Bar & Grill for a special permit to sell alcohol at the Armory Saturday, June 6, 2015 from 5:00 p.m. to 1:00 a.m. for a quinceanera, contingent upon having a security contract with the Police Department. All members were present and voted in favor thereof; Chairperson West declared the motion carried.

ADJOURNMENT

It was moved by Mr. Wysocki, seconded by Mr. Sieben and carried to adjourn the meeting.

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Chris West, Chairperson

Connie A. Johnson, City Auditor