

**CITY OF GRAFTON
CITY COUNCIL MINUTES
MEETING OF MARCH 9, 2015**

The regular meeting of the City Council of the City of Grafton, North Dakota was held in the Council Chambers, City Hall, Grafton, North Dakota at 6:00 p.m. on Monday, March 9, 2015.

President Len Wysocki presided. Mayor Chris West was out of town. Members present: Don Hutson, Chris Lipsh, Shane Mohn, Brian Sieben, Mary Stark, Len Wysocki, and Greg Young. Member absent: Dave Fellman. City Auditor Johnson was unwell and Deputy Auditor Ensrude was on vacation. City Administrator Ziegelmann recorded the minutes. Others present: Nick Ziegelmann, Nick Hall, Tony Dumas, Ken Miskavige, Rock Desautel, Gene Loftsgard, Todd Kjelland, and Ryan Johnston.

CONSENT AGENDA

President Wysocki asked if any Council member wanted to remove any item from the Consent Agenda. It was moved by Mr. Young and seconded by Mr. Sieben to approve the Consent Agenda as follows:

IV. CONSENT AGENDA

4.1 Approval of Minutes:

- a) City Council regular meeting of February 9, 2015 and the special meeting of February 24, 2015.
- b) Ways and Means Committee regular meeting of March 2, 2015.
- c) Public Utilities Committee regular meeting of March 2, 2015.

4.2 Reports of Officers:

- a) City Auditor-Treasurer
- b) Municipal Judge
- c) Chief of Police
- d) Building Official
- e) Parks and Recreation
- f) Others, if any

4.3 Game of Chance Applications:

- a) #885 – Youth Transition Services Fundraiser (LSTC)

4.4 Site Authorization applications:

- a) Grafton Curlers, Inc. at Grafton Curling Club

All members were present except Mr. Fellman and voted in favor thereof; President Wysocki declared the motion carried.

BILLS, CLAIMS AND ACCOUNTS

It was moved by Mr. Lipsh and seconded by Mr. Young that the General, Special, Capital Projects, Debt Service, and Enterprise Funds bills be approved for payment in accordance with the listing submitted; said listing to be a part of these minutes as if herein set out verbatim. On roll call vote the following voted in favor thereof: Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Ms. Stark, Mr. Wysocki, and Mr. Young. Those opposed: (None). Member absent: Mr. Fellman. President Wysocki declared the motion carried.

REPORTS OF STANDING COMMITTEES

On recommendation of the Public Utilities Committee, it was moved by Mr. Lipsh to accept the bid from Hanson's Auto & Implement for a 2013 Case full-size tractor in the amount of \$90,138.55, with Park River Implement's bid of \$100,000 as the alternate if the tractor Hanson's bid has already sold, and to amend the budget so the purchase can be financed internally at year end. City Administrator Ziegelmann reported he received an email from the Walsh County Highway Superintendent Sharon Lipsh following the Public Utilities Committee meeting regarding a contract the Association of Counties had negotiated with John Deere for tractor rentals. Upon review of that information the Street/Wastewater Superintendent and the Equipment Mechanic talked with John Deere to see if the negotiated contract was available for cities as well and found that it was, for one year. John Deere has provided a proposal to lease a tractor through the ND Association of Counties contract for 8 months at \$3,150 with a buyout option in 2016 of \$80,000. Mr. Ziegelmann explained this is a savings of about \$5,000 from the original bid given by John Deere. It was moved by Mr. Lipsh and seconded by Mr. Wysocki to approve leasing a tractor from John Deere for \$3,150 for 8 months through the ND Association of Counties contract with the buyout option of \$80,000 in 2016. On roll call vote the following voted in favor thereof: Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Ms. Stark, Mr. Wysocki, and Mr. Young. Those opposed: (None). Members absent: Mr. Fellman. President Wysocki declared the motion carried.

On recommendation of the Public Utilities Committee, it was moved by Mr. Sieben and seconded by Mr. Wysocki to proceed with bidding the proposed 40 block chip seal project at an estimated cost of \$200,000 to \$250,000. All members present voted in favor thereof; President Wysocki declared the motion carried.

On recommendation of the Public Utilities Committee, it was moved by Mr. Sieben and seconded by Mr. Lipsh to approve the bid from Water Smith, Inc. to pull and rebuild the north pump at the Red River Pumping Station for \$22,907, plus additional costs for an estimated total of \$25,000. On roll call vote the following voted in favor thereof: Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Ms. Stark, Mr. Wysocki, and Mr. Young. Those opposed: (None). Members absent: Mr. Fellman. President Wysocki declared the motion carried.

On recommendation of the Public Utilities Committee, it was moved by Mr. Sieben and seconded by Mr. Lipsh to approve the bid for City Cemetery Caretaker from Yard's Yard Care for \$5,800 a year for 2015 and 2016 as Burianek is a city resident, has experience, and the appropriate equipment. On roll call vote the following voted in favor thereof: Mr. Hutson, Mr. Lipsh, Mr. Sieben, Ms. Stark, Mr. Wysocki, and Mr. Young. Those opposed: Mr. Mohn. Member absent: Mr. Fellman. President Wysocki declared the motion carried.

On recommendation of the Ways and Means Committee, it was moved by Mr. Young and seconded by Ms. Stark to approve the contract with Kadrmas, Lee & Jackson, Inc. for an estimated value of \$27,500 to determine the replacement value of certain City buildings including permanently attached contents. The cost of the contract will be prorated to the funds with the buildings valued. On roll call vote the following voted in favor thereof: Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Ms. Stark, Mr. Wysocki, and Mr. Young. Those opposed: (None). Members absent: Mr. Fellman. President Wysocki declared the motion carried

On recommendation of the Ways and Means Committee, it was moved by Ms. Stark and seconded by Mr. Young to approve purchase of a new server, installation and software for City Hall from Information Management Systems for \$19,788. On roll call vote the following voted in favor thereof: Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Ms. Stark, Mr. Wysocki, and Mr. Young. Those opposed: (None). Members absent: Mr. Fellman. President Wysocki declared the motion carried

REPORTS OF SPECIAL COMMITTEES

City Administrator Ziegelmann reported a Storefront Improvement grant for \$10,000 was approved for B&D Flooring at 822 West 12th Street.

Mr. Lipsh, member of the Grafton Regional Library Board, explained he updated the Regional Library Agreement adopted in 1981 by changing Section 4 City mills to 5.89 from 4.00 mills, but it should be 5.33 mills. It was moved by Mr. Mohn and seconded by Mr. Young to approve the Regional Library Agreement with the amendment to the mills from 5.89 to 5.33. On roll call vote the following voted in favor thereof: Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Ms. Stark, Mr. Wysocki, and Mr. Young. Those opposed: (None). Member absent: Mr. Fellman. President Wysocki declared the motion carried

UNFINISHED BUSINESS

Mr. Ziegelmann reported he and the Mayor will be in Bismarck to testify before the House Appropriation Committee for Senate Bill 2020, which includes funding for the Flood Risk Reduction Project.

It was moved by Mr. Lipsh and seconded by Mr. Young that Ordinance No. 294 entitled, “AN ORDINANCE TO ADD ARTICLE IV TO CHAPTER 12 HEALTH AND SANITATION OF THE CODE OF ORDINANCES OF THE CITY OF GRAFTON, NORTH DAKOTA RELATING TO STRUCTURE WITHOUT UTILITY SERVICE” be placed on second reading and adopted. On roll call vote the following voted in favor thereof: Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Ms. Stark, Mr. Wysocki and Mr. Young. Those opposed: None. Member absent: Mr. Fellman. President Wysocki declared the motion carried.

It was moved by Mr. Young and seconded by Mr. Lipsh that an ordinance entitled, “AN ORDINANCE OF THE CITY OF GRAFTON, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF GRAFTON, NORTH DAKOTA, BE AMENDED BY REVISING

CHAPTER 3, ALCOHOLIC BEVERAGES TO ADD SECTION 3-31.5 OF SAID CODE; PROVIDING FOR ALCOHOL SERVER TRAINING AND RETAIL LICENSE FEE REDUCTION” be placed on first reading. On roll call vote the following voted in favor thereof: Mr. Hutson, Mr. Lipsh, Mr. Mohn, Ms. Stark, Mr. Wysocki, and Mr. Young. Those opposed: Mr. Sieben. Member absent: Mr. Fellman. President Wysocki declared the motion carried.

NEW BUSINESS

On recommendation of the City Administrator, it was moved by Mr. Young and seconded by Ms. Stark to authorize AE2S to advertise the request for bids for Filtration, Residuals Management, and Chemical Feed Improvements for the Grafton Water Treatment Plant March 16, 2015 with a proposed bid date of Wednesday, April 8, 2015. All members present voted in favor thereof; President Wysocki declared the motion carried.

It was moved by Mr. Sieben and seconded by Mr. Young to approve the Post-Issuance Compliance Procedure and Policy for Bond Issues. On roll call vote the following voted in favor thereof: Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Ms. Stark, Mr. Wysocki, and Mr. Young. Those opposed: None. Member absent: Mr. Fellman. President Wysocki declared the motion carried.

It was moved by Mr. Sieben and seconded by Mr. Young to approve the Application for Special Permit to Sell Alcoholic Beverages submitted by Grafton Co. d/b/a Extra End for Grafton Volunteer Fire Department Fundraiser at the Centennial Center, Saturday, April 11, 2015 from 4:00 p.m. to 12:00 a.m. Mr. Mohn recused himself from voting as he is a member of the Fire Department. On roll call vote the following voted in favor thereof: Mr. Hutson, Mr. Lipsh, Mr. Sieben, Ms. Stark, Mr. Wysocki, and Mr. Young. Those opposed: (None). Recused: Mr. Mohn. Member absent: Mr. Fellman. President Wysocki declared the motion carried.

CORRESPONDENCE AND ANNOUNCEMENTS

The Board of Equalization meeting will be held April 14, 2015 at 5:30 p.m.

ADJOURNMENT

It was moved by Mr. Lipsh, seconded by Mr. Young and carried to adjourn the meeting.

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Len Wysocki, President

Nick Ziegelmann, City Administrator