

**CITY OF GRAFTON
WAYS AND MEANS COMMITTEE
MEETING OF MARCH 7, 2016**

The regular meeting of the Ways and Means Committee of the City of Grafton was held in the Council Chambers, City Hall, Grafton, North Dakota at 5:30 p.m. Monday, March 7, 2016.

Vice-Chairperson Greg Young presided. Chairperson West was out of town. Members present: Dave Fellman, Don Hutson and Mary Stark. Others present: Brian Sieben, Chris Lipsh, Len Wysocki, Shane Mohn, Nick Ziegelmann, Tony Dumas, Ken Miskavige, Russ Geddes, Jon Markusen, and Todd Kjelland.

LABOR RELATIONS MATTERS

City Administrator Ziegelmann announced Water Superintendent Miskavige will be retiring in 2016 and he proposes starting the hiring process for a distribution operator now so the individual can be trained by the end of May. Vice-Chairperson Young thanked Mr. Miskavige for his 38 years of service to the City of Grafton.

UNFINISHED BUSINESS

Discussion regarding Mike Steinfeldt's request on behalf of Mike Leighton to allow bees in the city limits will be delayed until next month at Mike Steinfeldt's request.

It was moved by Ms. Stark and seconded by Mr. Fellman to recommend the City Council approve first reading of an ordinance entitled, "AN ORDINANCE TO REPEAL SECTIONS 13-13 THROUGH 13-21 OF ARTICLE I, CHAPTER 3 OF THE CODE OF ORDINANCES OF THE CITY OF GRAFTON, NORTH DAKOTA AND TO ADD ARTICLE III. GRAFTON PARKS OF THE CODE OF ORDINANCES OF THE CITY OF GRAFTON, NORTH DAKOTA PROVIDING FOR ALCOHOLIC BEVERAGES IN THE PARK." This ordinance establishes where alcohol is allowed at park property, with a permit and authorized the Park District to grant permits; the City Police Department has enforcement authority. All members present voted in favor thereof; Vice-Chairperson Young declared the motion carried.

NEW BUSINESS

It was moved by Mr. Fellman and seconded by Ms. Stark to recommend the City Council approve transferring accounts on the bad debt list to the uncollectible account. All members present voted in favor thereof: Vice-Chairperson Young declared the motion carried.

City Administrator Ziegelmann reported since Diverse Energy filed bankruptcy the City must transfer their pre-bankruptcy notice utilities in the amount of \$14,002.22 to the uncollectible account. It was moved by Mr. Fellman and seconded by Ms. Stark to recommend the City Council approve transferring the Diverse Energy utility bills in the amount of \$14,002.22 to the uncollectible account. All members present voted in favor thereof: Vice-Chairperson Young

declared the motion carried. Mr. Ziegelmann said there is also in excess of \$30,000 outstanding Diverse Energy's utilities that the office will continue working to collect.

A list of annual donated utilities was provided for review.

The City Administrator announced he and the Mayor were informed the North Dakota Army National Guard will no longer be stationed in Grafton as of August, 2016. The City will receive rent payments for the Armory through August, 2017. This is a result of Federal funding cuts and the State of North Dakota not meeting its desired soldier count.

ADJOURNMENT

It was moved by Mr. Hutson and carried to adjourn the meeting.

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Greg Young, Vice Chairperson

Connie A. Johnson, City Auditor-Treasurer