

**CITY OF GRAFTON
CITY COUNCIL MINUTES
MEETING OF JUNE 28, 2016**

The organization meeting of the City Council of the City of Grafton, North Dakota was held in the Council Chambers, City Hall, Grafton, North Dakota at 6:00 p.m. on Tuesday, June 28, 2016.

Mayor Chris West presided. Members present: Dave Fellman, Don Hutson, Chris Lipsh, Shane Mohn, Brian Sieben, Mary Stark, Len Wysocki, and Greg Young. Others present: Nick Ziegelmann, Nick Hall, Tony Dumas, Alex Droske, Ken Miskavige, Phil Ray, Ryan Johnston and Todd Kjelland.

Mayor West reported a public hearing was held at the June 22, 2016 Economic Development Committee meeting to consider the Renaissance Zone application submitted by Darcie Einarson, 640 Hill Avenue; no one appeared in opposition to the incentive. The scope of the project includes a new roof, windows and doors, which all qualify as structural improvements. The cost of the project exceeds 50% of the current structure value. The estimated property tax savings over 5 years is just over \$4,000. It was moved by Mr. Wysocki and seconded by Mr. Hutson to approve the Renaissance Zone application submitted by Darcie M. Einarson at 640 Hill Avenue. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Ms. Stark, Mr. Wysocki, and Mr. Young. Those opposed: None. Mayor West declared the motion carried.

Mayor West reported the Economic Development Committee approved a Storefront Improvement Grant for Hope for Haiti Daily Grind, 24 East 5th Street, owned by Father Tim Schroeder. The grant will go towards the cost of new windows, exterior lighting, possibly a new door, and a 4' x 22' awning for a total estimated cost of \$22,000.

It was moved by Mr. Mohn and seconded by Mr. Sieben to donate about 13 empty wire spools to the Chamber of Commerce. Mr. Ziegelmann reported the Chamber used the spools this past weekend at Ribfest as tables. It was discussed that in the future they could be included for sale on the City auction. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Ms. Stark, Mr. Wysocki, and Mr. Young. Those opposed: None. Mayor West declared the motion carried.

Mr. Mohn introduced Resolution No. 1720 entitled, "A RESOLUTION DECLARING THE RESULTS OF THE 2016 CITY/PRIMARY ELECTION OF JUNE 14, 2016" and moved its adoption. Mr. Fellman seconded the motion. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Ms. Stark, Mr. Wysocki, and Mr. Young. Those opposed: (None). Mayor West declared the motion carried and Resolution No. 1720 duly adopted.

Mayor West presented Len Wysocki with a plaque and thanked him for his 20 years of dedicated service to the City as Council member; he said Mr. Wysocki did a great job representing his Ward and his efforts are much appreciated.

There being no further business, it was moved by Mr. Wysocki and seconded by Mr. Young to adjourn the meeting. All members were present and voted in favor thereof; Mayor West declared the meeting adjourned sine die.

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Pursuant to Section 40-08-10, N.D.C.C., the organizational meeting of the City Council of the City of Grafton, North Dakota was held in the Council Chambers, City Hall, Grafton, North Dakota at 6:00 p.m. on Tuesday, June 28, 2016.

Mayor Chris West presided. Members present: David Fellman, Don Hutson, Chris Lipsh, Shane Mohn, Phil Ray, Brian Sieben, Mary Stark, and Greg Young. Others present: Nick Hall, Nick Ziegelmann, Ken Miskavige, Tony Dumas, Alex Droske, Len Wysocki, Ryan Johnston, and Todd Kjelland.

Mayor West reported the Oaths of Office for all City Elected Officials who were elected at the June 14, 2016 City/Primary election have been signed, notarized, and are on file with the City Auditor.

Mayor West called for nominations for the office of President of the City Council. Mr. Mohn nominated Chris Lipsh as President of the City Council. Mr. Young seconded the motion. Mr. Sieben nominated Greg Young as President of the City Council. Mr. Lipsh seconded the motion. On roll call vote the following voted in favor of Mr. Lipsh: Mr. Fellman, Mr. Lipsh, Mr. Mohn, Ms. Stark, and Mr. Young; the following voted in favor of Mr. Young: Mr. Hutson, Mr. Ray, and Mr. Sieben. Mayor West declared Mr. Lipsh President of the City Council.

The Mayor called for nominations for the office of Vice-President of the City Council. Mr. Mohn nominated Greg Young as Vice-President of the City Council. Mr. Fellman seconded the motion. It was moved by Mr. Lipsh and seconded by Ms. Stark that nominations cease and a unanimous ballot be cast for Mr. Young as Vice-President of the City Council. All members were present and voted in favor thereof; Mayor West declared the motion carried.

The Mayor announced the following appointments:

Nick Ziegelmann	City Administrator
Connie A. Johnson	City Auditor-Treasurer
Nicholas B. Hall	City Attorney
Steve Currie	Assistant City Attorney
Fleming, DuBois & Fleming	City Prosecutor
Tony Dumas	Police Chief
Ken Miskavige	Water Superintendent
Rock Desautel	Street/Wastewater Superintendent
Russ Geddes	Power Superintendent

It was moved by Mr. Young and seconded by Mr. Hutson to approve the Mayor's appointments of City officials effective July 1, 2016. On roll call vote the following voted in favor thereof:

Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Ray, Mr. Sieben, Ms. Stark, and Mr. Young. Those opposed: None. Mayor West declared the motion carried.

The Mayor announced the following appointments to various Boards, Commissions and Committees effective July 1, 2016:

PLANNING AND ZONING COMMISSION: Richard Schumacher and Phil Ray (term expires June 30, 2021)

BOARD OF ADJUSTMENT: David Fellman (Chairperson) and Todd Morgan (Vice Chairperson) (term expires June 30, 2019)

MUNICIPAL AIRPORT AUTHORITY: Dan Gorder (term expires June 30, 2021)

LAW ENFORCEMENT CENTER'S "Management Board": David Fellman (term expires June 30, 2018)

PUBLIC UTILITIES COMMITTEE: Mayor (ex officio Chairperson), Greg Young (Vice-Chairperson), Phil Ray, Brian Sieben, and Mary Stark

WAYS AND MEANS COMMITTEE: Mayor (ex officio Chairperson), Chris Lipsh (Vice-Chairperson), Dave Fellman, Don Hutson, and Shane Mohn

Mayor West said he will defer appointments to the Economic Development Committee until next month's meeting.

It was moved by Mr. Young and seconded by Mr. Fellman to confirm the Mayor's appointments to the Boards, Commissions and Committees as presented. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Ray, Mr. Sieben, Ms. Stark, and Mr. Young. Those opposed: None. Mayor West declared the motion carried.

Mayor West announced the following appointments to Ad Hoc Committee(s):

CEMETERY SUB-COMMITTEE: Greg Young (Chairperson) and Shane Mohn

CITIZEN ADVISORY COMMITTEE GRAFTON FLOOD RISK REDUCTION COMMITTEE: Jean Jiskra (Chairperson), Denise Moe (Vice Chairperson), Don Hutson, Kerry DeMars, Ernie Barta, Todd Morgan, Phil Ray, Wally DeSautel, Rock Desautel, Ken Miskavige, Kevin Hoenke, and Connor Oihus

ND CARES COMMITTEE: Chris West, Gordon Hall, and Alex Droske

It was moved by Mr. Lipsh and seconded by Mr. Mohn to authorize the Mayor or President and the City Auditor-Treasurer or Deputy Auditor to sign for checking accounts, and either the City Auditor-Treasurer or the Deputy Auditor to sign for savings accounts and investments. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn,

Mr. Ray, Mr. Sieben, Ms. Stark, and Mr. Young. Those opposed: None. Mayor West declared the motion carried.

It was moved by Mr. Young and seconded by Mr. Sieben to designate Chris West as the authorized representative for all federal and state funded projects and Community Development Block Grant projects. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Ray, Mr. Sieben, Ms. Stark, and Mr. Young. Those opposed: None. Mayor West declared the motion carried.

It was moved by Mr. Lipsh and seconded by Mr. Hutson to renew the City Attorney Retainer Agreement with Nicholas B. Hall. The monthly rate will increase from \$650 to \$700. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Ray, Mr. Sieben, Ms. Stark, and Mr. Young. Those opposed: None. Mayor West declared the motion carried.

Mayor West welcomed Phil Ray to the City Council.

Mr. Ziegelmann reported the preliminary estimates for tree clean-up costs following the wind storm this month are between \$8,000 and \$12,000 for staff, and about \$5,000 for street lights and traffic signals repairs. The Department is considering renting a stump grinder for approximately \$20,000-\$30,000 to handle the tree debris. The total approximate cost for the entire clean-up effort will be \$50,000.

It was moved by Mr. Young, seconded by Mr. Sieben and carried to adjourn the meeting.

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Chris West, Mayor

Connie A. Johnson, City Auditor-Treasurer