

**CITY OF GRAFTON
PUBLIC UTILITIES COMMITTEE
MEETING OF JANUARY 4, 2016**

The regular meeting of the Public Utilities Committee of the City of Grafton was held in the Council Chambers, City Hall, Grafton, North Dakota immediately following the 5:30 p.m. Ways and Means Committee meeting, Monday, January 4, 2016.

Chairperson West presided. Members present: Chris Lipsh, Shane Mohn, Brian Sieben and Len Wysocki. Others present: Greg Young, Don Hutson, Dave Fellman, Nick Ziegelmann, Tony Dumas, Stephan Stark, Alex Droske, Rock Desautel, Ken Miskavige, Jon Markusen, and Todd Kjelland.

FINANCIAL REPORTS

It was moved by Mr. Lipsh and seconded by Mr. Wysocki to accept and order filed the Balance Sheets, Income and Expense Statements, and subsidiary reports for all Enterprise Funds for the month ending November, 2015. All members present voted in favor thereof; Chairperson West declared the motion carried.

COMMITTEE REPORTS

Water Superintendent Ken Miskavige said the Water Plant Phase III Renovation Project is going well; the plant is operating with 2 filters now and 1 is being renovated. The engineers have been very good to work with. Jordan from AE2S told Mr. Miskavige he plans to start holding meetings with the contractor and all parties twice each week. The Water Department staff installed a new flow meter; the last time the flow meter was updated was 1979. They scheduled the work with the customers on the north side of the Industrial Park as they were without service for most of the day. The day before the installation staff ran the plant a little longer and filled the towers; the valves held extremely well. There have been 3 or 4 residential water line freeze ups in the last couple of weeks and with the cold weather coming they expect there will be more. Water Department Superintendent Miskavige thanked the media for their efforts to notify the citizens to keep the fire hydrants clear of snow. A low temperature alarm at the north water tower activated on Christmas Eve; the heater for the tower burned out so a new heater was installed.

It was moved by Mr. Wysocki and seconded by Mr. Sieben to approve a contract with the ND Department of Health for Laboratory Services. All members present voted in favor thereof; Chairperson West declared the motion carried.

Police Chief Dumas reported he ordered the 2016 Expedition from Hatton Ford. Two other bids were obtained but they came in higher than the bid from Hatton Ford. Mr. Dumas has not yet ordered the other equipment; the City Administrator said the Chief should order the equipment for the vehicle now. Mr. Lipsh asked if there was any money set aside to cover some of the equipment so it doesn't all have to come from Seizure Funds. There may be approximately \$3,000-\$5,000 left and the equipment costs will be \$8,800.

Chief Dumas said they had a problem with the fuel pump in the 2015 Expedition and that was fixed under warranty.

Street Superintendent Rock Desautel said cleanup following the last two snowfalls went well. The Department is currently going through the alleys to trim tree branches that are infringing on

the alley, causing problems for the garbage truck and snow removal equipment. Chief Dumas reported there were approximately 40 parking tickets written following the first snowfall and significantly less the second snowfall.

ADJOURNMENT

It was moved by Mr. Wysocki, seconded by Mr. Sieben and carried to adjourn the meeting.

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Chris West, Chairperson

Connie A. Johnson, City Auditor