

**CITY OF GRAFTON
CITY COUNCIL MINUTES
MEETING OF JANUARY 12, 2015**

The regular meeting of the City Council of the City of Grafton, North Dakota was held in the Council Chambers, City Hall, Grafton, North Dakota at 6:00 p.m. on Monday, January 12, 2015.

Vice-President Greg Young presided. Mayor Chris West was out of town and President Len Wysocki was unavailable. Members present: David Fellman, Don Hutson, Chris Lipsh, Shane Mohn, Brian Sieben, and Mary Stark. Member absent: Len Wysocki. Others present: Nick Ziegelmann, Nick Hall, Scott Boura, Tony Dumas, Ken Miskavige, Gene Loftsgard, Jon Markusen, Ryan Johnston, and Todd Kjelland.

PUBLIC HEARINGS

A public hearing was held to consider protests of Flood Protection Improvement District No. 2014-1. The City Auditor provided Affidavits of Publication for Resolution No. 1693, Resolution of Necessity for Flood Protection Improvement District No. 2014-1 on November 28, December 3, December 17, and December 24, 2014. Written protests opposing the Flood Protection Project were due by Friday, December 26, 2014; the City Auditor reported no written protests were filed. There were no public comments; therefore Vice-President Young closed the public hearing. Mr. Lipsh introduced Resolution No. 1697 entitled, "RESOLUTION DETERMINING INSUFFICIENCY OF PROTESTS FOR FLOOD PROTECTION IMPROVEMENT DISTRICT NO. 2014-1" and moved its adoption. Mr. Fellman seconded the motion. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Ms. Stark, and Mr. Young. Those opposed: None. Member absent: Mr. Wysocki. Vice-President Young declared the motion carried and Resolution No. 1697 duly adopted.

Building Official Scott Boura reported he has made several attempts to inspect the structure at 644 Stephen Avenue owned by Randy Franco for completion of repairs required in conjunction with a condemnation order, but Mr. Franco was never at home. Mr. Boura said he will continue to try to get into the home and have a report for the next meeting.

CONSENT AGENDA

Vice-President Young asked if any Council member wanted to remove any item from the Consent Agenda. It was moved by Mr. Fellman and seconded by Mr. Sieben to approve the Consent Agenda as follows:

IV. CONSENT AGENDA

4.1 Approval of Minutes:

- a) City Council regular meeting of December 8, 2014.
- b) Ways and Means Committee regular meeting of January 5, 2015.
- c) Public Utilities Committee regular meetings of December 1, 2014 and January 5, 2015.

4.2 Reports of Officers:

- a) City Auditor-Treasurer
- b) Municipal Judge
- c) Chief of Police
- d) Building Official
- e) Parks and Recreation
- f) Others, if any

4.3 Game of Chance Applications:

- a) #884 – Life Skills and Transition Center VIP

All members present voted in favor thereof; Vice-President Young declared the motion carried.

BILLS, CLAIMS AND ACCOUNTS

It was moved by Mr. Lipsh and seconded by Mr. Sieben that the General, Special, Capital Projects, Debt Service, and Enterprise Funds bills be approved for payment in accordance with the listing submitted including the added bill from Kadrmas, Lee & Jackson, Inc. for Grafton Flood Risk Reduction in the amount of \$184,762.06; said listing to be a part of these minutes as if herein set out verbatim. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Ms. Stark, and Mr. Young. Those opposed: (None). Absent: Mr. Wysocki. Vice-President Young declared the motion carried.

REPORTS OF STANDING COMMITTEES

On recommendation of the Public Utilities Committee, it was moved by Mr. Lipsh and seconded by Mr. Sieben to approve the bid from Hatton Ford for the Water Department 2015 ½ ton, extended cab, long box pickup for \$26,227. Other sources considered were Hanson's Auto which sells Chevrolet and Chevrolet does not offer a long box with the ½ ton pickup, and the State bid was from Hatton Ford for 27,005. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Ms. Stark, and Mr. Young. Those opposed: (None). Absent: Mr. Wysocki. Vice-President Young declared the motion carried.

On recommendation of the Public Utilities Committee, it was moved by Mr. Sieben and seconded by Mr. Mohn to approve the bid from Hanson's Auto for the Electric Department 2015 ½ ton 4x4, crew cab, 5'10" box pickup for \$30,290. The State bid is a Dodge for \$27,600 and must be picked up in Bismarck. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Ms. Stark, and Mr. Young. Those opposed: (None). Absent: Mr. Wysocki. Vice-President Young declared the motion carried.

On recommendation of the Public Utilities Committee, it was moved by Mr. Lipsh and seconded by Mr. Mohn to approve the bid from O'Day Equipment, LLC for new fuel pumps in the amount of \$22,672 and a fuel master remote system in the amount of \$3,500 for a total of \$26,178. Valley Petroleum bid \$25,500 for the new fuel pumps. On roll call vote the following voted in

favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Ms. Stark, and Mr. Young. Those opposed: (None). Absent: Mr. Wysocki. Vice-President Young declared the motion carried.

On recommendation of the Public Utilities Committee, it was moved by Mr. Sieben and seconded by Mr. Wysocki to submit an application for Transportation Alternative Program (TAP) grant funds to overlay the bikepaths along Noben Avenue from 5th Street south to Highway 17 and along Highway 17 from Eastview Drive west to Russet Avenue. The cost estimate prepared by Kadrmass, Lee & Jackson, Inc. is \$112,000 for construction and about \$25,000 for engineering; the local cost share would be about \$47,000. All members were present except Mr. Wysocki and voted in favor thereof; Vice-President Young declared the motion carried.

On recommendation of the Ways and Means Committee, Mr. Fellman introduced Resolution 1698 entitled, "A RESOLUTION DESIGNATING DEPOSITORIES FOR CITY OF GRAFTON FUNDS PURSUANT TO SECTION 21-04-13, N.D.C.C. AND APPROVING SECURITIES PLEDGED BY DEPOSITORIES PURSUANT TO SECTION 21-04-11, N.D.C.C." Ms. Stark seconded the motion. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Ms. Stark, and Mr. Young. Those opposed: (None). Absent: Mr. Wysocki. Vice-President Young declared the motion carried and Resolution No. 1698 duly adopted.

On recommendation of the Ways and Means Committee, Ms. Stark introduced Resolution No. 1699 entitled, "RESOLUTION AUTHORIZING PUBLIC SALE OF REAL PROPERTY SITUATED IN AND OWNED BY THE CITY OF GRAFTON" and moved its adoption with the following amendments: remove all floodway or deed restricted properties from the list of properties to be sold; require bidders to appear at the bid opening; and, Exhibit A will have a \$5,000 security deposit and minimum bid, a licensed contractor must complete the electrical, plumbing and heating improvements, and a minimum 200 amp electrical service is required for each occupied floor. Mr. Young seconded by the motion. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Ms. Stark, and Mr. Young. Those opposed: (None). Absent: Mr. Wysocki. Vice-President Young declared the motion carried and Resolution No. 1699 duly adopted.

On recommendation of the Ways and Means Committee, Mr. Young introduced Resolution No. 1700 entitled, "A RESOLUTION ORDERING THE DESTRUCTION OF OBSOLETE DOCUMENTS, RECORDS, FILES, PAPERS AND MATERIALS, AND PROVIDING FOR THE MANNER OF SUCH DESTRUCTION" and moved its adoption. Mr. Fellman seconded the motion. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Ms. Stark, and Mr. Young. Those opposed: None. Absent: Mr. Wysocki. Vice-President Young declared the motion carried and Resolution No. 1700 duly adopted.

On recommendation of the Ways and Means Committee, it was moved by Mr. Hutson and seconded by Ms. Stark to approve the 2014 Audit contract in the amount of \$14,500 with Drees, Risky & Vallager, Ltd. On roll call vote the following voted in favor thereof: Mr. Fellman, Mr. Hutson, Mr. Lipsh, Mr. Mohn, Mr. Sieben, Ms. Stark, and Mr. Young. Those opposed: None. Absent: Mr. Wysocki. Vice-President Young declared the motion carried.

REPORTS OF SPECIAL COMMITTEES

An Economic Development Workshop is scheduled for January 29th at 5:30 p.m.

Vice-President Young reported the Carnegie Regional Library will be celebrating their 110th anniversary on January 28th with an open house.

UNFINISHED BUSINESS

Mr. Ziegelmann reported a Citizen Advisory Committee meeting will be held on Monday, January 26th at City Hall.

Mr. Ziegelmann and Mayor West will be in Bismarck on Thursday this week to testify for the ND Water Commission regarding HB2020.

CORRESPONDENCE AND ANNOUNCEMENTS

A thank you note was received from the Carnegie Regional Library Director for the new lighting installed at the library building.

A thank you note was received from the Unity Hospital Foundation for the contribution toward their annual fundraiser.

A thank you note was received from the family of former Council Member Nels Midgarden for the memorial in his name.

The KC Pro West Snowcat race has been rescheduled for Sunday, January 25th in the Greenbelt area.

The Employee Appreciation Party will be held Saturday, January 31st at the 12th Street Bowl.

ADJOURNMENT

It was moved by Ms. Stark, seconded by Mr. Fellman and carried to adjourn the meeting.

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Greg Young, Vice-President

Connie A. Johnson, City Auditor-Treasurer